Corporate Social Responsibility



QUES-310125

OUR PRINCIPLES

We recognise that we must integrate our business values and operations to meet the expectations of our clients, employees, flexible workers, regulators, investors, suppliers, the community, and the environment.

We recognise that our social, economic and environmental responsibilities are integral to our business. We aim to demonstrate these responsibilities through our actions and within our corporate policies.

Our Managing Director is responsible for the implementation of this policy and will make the necessary resources available to realise our corporate responsibilities. The responsibility for our performance rests with all employees.

OUR FOCUS

We will act ethically and with integrity in all our business practises.

We shall strive to improve our environmental performance by fostering and encouraging initiatives that reduce waste.

We shall provide, and strive to maintain, a clean, healthy, and safe working environment.

We shall support and encourage our employees to help local community organisations and activities. We are an equal opportunities employer, and we shall operate an equal opportunities policy for all present and potential future employees and flexible workers.

We will promote diversity, equity, and inclusion in our hiring processes and workplace culture.

We will offer our employees clear and fair terms of employment and provide resources to enable their continual development.

We shall provide safeguards to ensure that all employees are treated with respect and without sexual, physical or mental harassment.

We will ensure that flexible workers engaged by the company are not subject to exploitation and are provided with work opportunities in a healthy and safe working environment fully compliant with UK legislation. We have a GLAA license and uphold all standards of the GLAA to the highest degree.

We have signed the Armed Forces Covenant, and are committed to providing ongoing support to the armed forces community.

We will promote and encourage our employees to also engage in CSR activities and volunteer work.

We will regularly review and update our CSR policy to ensure that it aligns with our values and the latest best practices.

We will continue to effect positive change in our communities with our charitable efforts. In 2021 we started a local charity initiative in our branches to support small charities in our local communities and make a positive contribution to our locality. Each year we also support a "Chosen Charity" as a Company. Since the initiative began, we have raised over £12,000 in 2021, over £18,000 in 2022 and over £13,000 in 2023 across our chosen and branch charities.

You can view and donate to our charity endeavours on our website here: Charity | Quest Employment

By adhering to these principles, we strive to be a responsible employer and make a positive impact on the world around us. We believe that by doing so, we will build stronger relationships with our clients, candidates, and communities, and maintain our reputation as a socially responsible and ethical business.

If you would like to get involved with any of our initiatives please contact headoffice@questemployment.co.uk or follow our campaigns on our social media channels.

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This document is effective from: 31st January 2025

This document is approved by: Jim Bluck, Commercial Director

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For questions or queries about this document, contact: <u>Jim.Bluck@questemployment.co.uk</u>